Franklin School Committee Minutes

August 13, 2013

Municipal Building – Council Chambers

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Call to order: 7:00 p.m.

Mrs. Mullen

Mrs. Mullen read the Districts Vision Statement. The Vision Statement reads the Franklin Public Schools will foster within its students the knowledge and skills to find and achieve satisfaction in life as productive global citizens.

Pledge of Allegiance: Mrs. Mullen recited the Pledge of Allegiance.

Attendance: Mrs. Douglas, Mr. Donahue, Mrs. McIntyre, Mrs. Mullen, Mrs. Trahan and Mr. Jewell were present. Also present were Superintendent Maureen Sabolinski, Assistant Superintendent Sally Winslow, Miriam Goodman, School Business Administrator, and other invited guests. The FHS representatives are on summer recess. Mrs. Rohrbach arrived late.

Moment of Silence: A moment of silence was observed.

1. Routine Business

- Citizens Comments: None
- Review of Agenda: Approval of the minutes will be tabled until the next meeting.
- Minutes: Approval of the minutes was tabled.
- Payment of Bills: Motion: Mrs. McIntyre Approve: 6

Mrs. McIntyre Second: Mrs. Trahan Absent: 1

- Payroll: Mrs. Douglas reviewed the payroll, found it to be in order and recommended acceptance.
- FHS Student Representatives: The student representatives are on summer recess.

- Correspondence: Budget to Actual there were no questions or comments for Mrs. Goodman regarding the Budget to Actual.
- 2. Guests/Presentations: Mrs. Sabolinski introduced to the Committee the three new Assistant Principals. Kathleen Gerber is the Assistant Principal at Oak Street. Shannon Barca is the Assistant Principal at Parmenter and Stephanie Wasik is the Assistant Principal at Davis Thayer. Mrs. Winslow discussed the new format of the handbooks as well as thanked the principals and assistant principals for their hard work in getting these handbooks complete. She also discussed district wide changes that can be found in the handbooks.
 - a. Elementary Handbook Presentation: Mrs. Toye noted that the biggest change parents will notice this year with the handbooks is the way they are organized. As noted by Mrs. Winslow, the beginning of each handbook is school specific. The middle section lays out District wide procedures and the final section contains District related policies regarding student instruction.
 - b. Middle School Handbook Presentation: Mrs. Wittcoff noted that each middle school will use Itslearning and allow electronic devices to be used by students under teacher direction.
 - c. High School Handbook Presentation: Mr. Light thanked Mr. Schmidt for his contribution to the handbooks this year. He noted that many of the changes are School Committee Policy related. He also noted that the high schools core values have been added to the handbook.

3. Discussion Only Items:

• Facilities Update: Mrs. Sabolinski gave the Committee an update on the facilities projects that have been completed this summer. She noted that the State project to redesign the crosswalk at the intersection of King Street and Wachusett Street has yet to be completed. She expects it will only take a week to complete once started.

4. Action Items:

- I recommend adoption of the Elementary Handbooks as presented: ECDC, Davis Thayer, Keller, Kennedy, Oak Street, Parmenter and Jefferson. Motion: Mrs. Rohrbach Approval: 7
- I recommend adoption of the Middle School Handbooks as presented: Horace Mann, Remington and Annie Sullivan.
 Motion: Mrs. Rohrbach Second: Mrs. Trahan Approval: 7
- 3. I recommend adoption of the Franklin High School Handbook as presented.

	Motion: Mrs. Rohrbach Approval: 7	Second:	Mrs. Trahan	
4.	I recommend approval of the request of Evemarie McNo books as surplus at Davis Thayer Elementary School.		lare the listed	
	Motion: Mrs. Rohrbach Approval: 7	Second:	Mrs. Trahan	
5.	I recommend acceptance of two checks totaling \$656.02 from the Oak Street PCC for a bike rack as the grade 5 class gift.			
	Motion: Mrs. Rohrbach Approval: 7	Second:	Mrs. Trahan	
6.	I recommend acceptance of a check for \$574.72 from Lifetouch Pictures for in-house enrichment at ECDC.			
	Motion: Mrs. Rohrbach Approval: 7	Second:	Mrs. Trahan	
7.	I recommend acceptance of a check for \$95.38 from PBC for in-house enrichment at FHS.			
	Motion: Mrs. Rohrbach Approval: 7	Second:	Mrs. Trahan	
8.	I recommend acceptance of a check for \$416.88 from All-American Publishing for in-house enrichment at FHS.			
	-	Second:	Mrs. Trahan	
9.	I recommend acceptance of a check for \$242.28 from Wells Fargo Community Support campaign in the name of Douglas Lee for the FHS.			
	Motion: Mrs. Rohrbach Approval: 7		Mrs. Trahan	
10.	I recommend acceptance of a check for \$43.80 from Olympia Sports for the FHS.			
	Motion: Mrs. Rohrbach Approval: 7	Second:	Mrs. Trahan	

11. I recommend acceptance of a check for \$3,500 from the Parmenter PCC for supplies for Parmenter Elementary School.
 Motion: Mrs. Rohrbach Second: Mrs. Trahan Approval: 7

5. Information Matters:

• Superintendent's Report: Mrs. Sabolinski noted that many teachers and administrators were heavily engaged in professional development over the

summer. She noted that capital funds will afford every middle school teacher a laptop. The hiring process is ongoing and administrative training began today. Mrs. Goodman updated the Committee on transportation. Thus far, 2,721 students have signed up for transportation. Bus routes are expected to be posted by the end of the week.

- School Committee Sub-Committee Reports: Mrs. Trahan noted that the Policy Sub-Committee met on August 6th. They had a guest speaker at that meeting and will report back to the Committee at a later date.
- School Committee Liaison Reports: No new information discussed at this time.
- 6. New Business: There was no new business to discuss at this time.
- 7. Executive Session: Contractual Negotiations

8. Adjourn: 7:50 p.m.

Respectfully Submitted,

Maureen Barker

List of documents:

SCAgenda 8-13-13.pdf Budget2Actual.pdf July 17, 2012 SCMinutes.pdf Payroll Warrant #1401 earnings.pdf Payroll Warrant #1401.pdf Payroll Warrant #1402 earnings.pdf Payroll Warrant #1402.pdf Franklin Public Schools summary & sign off.pdf SCWarrant063013.pdf SCWarrant070313.pdf SCWarrant071113.pdf SCWarrant071813.pdf SCWarrant072513.pdf SCWarrant080113.pdf SCWarrant080813.pdf 2013-2014 ECDC Family Handbook revised 8-6-13.doc FINAL.pdf DT handbook 2013 - 2014Final.pdf Final Jefferson Parent Handbook 2013 - 2014 7-30-13 final.pdf HKES Handbook Final 062813.pdf JFKElemHandbook13-14Final7-24-13.pdf Oak Handbook 13-14final7-25-13.pdf Parmenter Handbook 2013-2014Final.pdf FHS Student Handbook 2013-14 final8-1-13.pdf ASMS FPS Middle School HandbookFinal 7 31 13.pdf HMMS FPS Middle School Handbook 7-31-13 2014.pdf

Franklin School Committee Minutes – August 13, 2013 Final Copy RMS 2013-2014 Handbook.pdf Facilities Summer Projects-2013.pdf ActionA.pdf ActionB.pdf ActionC.pdf ActionD.pdf ActionE.pdf ActionF.pdf ActionG.pdf ActionI.pdf ActionI.pdf ActionJ.pdf 8-13-13Memo.pdf